## ReadingRoom Administrator Guide

### Module Configuration

To use Readingroom you need to enable following modules:

* DRR Base – required by all other ReadingRoom modules
* DRR Image – allows to present metadata of images and waypoints
* DRR Image Viewer JavaScript – presents images to users
* DRR Record – allows to present record data as names, dates a. s. o.
* DRR Record FamilySearch – makes some default settings on DRR Record for data import

To enable your modules need to have administration rights.

## Basic Configuration

To change the basic configuration you go to > Configuration – ReadingRoom – Base Settings<.

##### Public Access Level

Data entries have an access level. All user who have assigned an access role with this level or below and administrators can access this data entries. Data entries with public access level can be accessed from anybody.

## Rights Configuration

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| --- | --- | --- |
| ***Module*** | ***Right Name*** | ***Description*** |
| DRR Base | Administer ReadingRoom base settings | allows to access and administer the Basic Configuration Page |
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## Data Import

If you have rights to import data you can click on the link in the ReadingRoom block or go to > Configuration – ReadingRoom – Import ReadingRoom Data <.

##### Import Type

Depending from modules enabled you can specify which type of data will be imported. (Default is all data).

##### Root Directory of Data Import

Specify the root directory from where you have saved your data.

##### Delete data before import

Check this box if you want delete all current data before import. This allows you to make a clean new import.

##### Recreate Solr index after import

Check this box for Solr index to be recreated automatically after import. (This feature is available only if your Solr server is running and configured properly.)

##### Write a log file

Mark this if you want to get log file and specify your File. Please make sure that the directory is reachable for your web server.